**Minutes for City of Molena City Council**

**Call to order**

The monthly meeting of Molena city council was held on January 13, 2025, at Molena City Hall, 10 Spring Street, Molena, Georgia 30258. It began at 6:00 p.m. and was presided over by Mayor Joyce Corley with Deputy Clerk Gabrielle Bulloch as secretary.

**Swearing in of new members**

Judge David Fowler administered the oath of office to three new council members. Lisa Brogdon, Post 3; Ted Meeks, Post 4; Damon Riggins, Post 5

**Attendees**

Voting members in attendance: Councilmember Willie McDowell, Post 2; Councilmember Lisa Brogdon, Post 3; Councilmember Ted Meeks, Post 4; Councilmember Damon Riggins, Post 5, City Attorney Scott Mayfield, Chief of Police Matt Polk

Members not in attendance: Mayor Pro Tempore, Jennifer Riggins, Post 1-resigned

**Approval of minutes**

**Motion: Amend agenda and add PD water heater and video storage drive**

*Motion: Councilmember Damon Riggins, Post 5*

*Second: Councilmember Willie McDowell, Post 2*

*Vote: Yay 4 Nay 0*

**Motion: Approve the current agenda and minutes of the December 09,2024, meeting**

*Motion: Councilmember Damon Riggins, Post 5*

*Second: Councilmember Willie McDowell, Post 2*

*Vote: Yay 4 Nay 0*

**Public Comments and Invited Guests:**

Elsie Bell, Pike County Historical Society

Pike County Historical Society would like to partner with the city to rehab the jail. They have been soliciting bids to replace the roof with period materials. Ms. Bell brought the quotes for the city’s perusal. Council will discuss at the goals meeting.

Heather Maddox

Asked to be placed on next month’s agenda.

**Other reports**

Chief of Police Matthew Polk provided department statistics, mileage and loan balance for the following vehicles:

Explorer: 45,149 miles $10,671.23

Charger: 25,972 miles $23,881.08

**Officer’s reports**

* + Building and grounds – Nothing to report
  + Public Safety – Nothing to report
  + Ways and Means – Nothing to report
  + Technology – Nothing to report
  + Water –Nothing to report

**Mayor’s Report**

* + Nothing to report `

**Appointment to new Committees**

* + Building and grounds – Ted Meeks/Lisa Brogdon
  + Public Safety – Damon Riggins
  + Ways and Means – Damon Riggins
  + Technology – Lisa Brogdon/Ted Meeks
  + Water –Willie McDowell

**Old Business**

* + Sign Ordinance
    - Discussion about what can be regulated and if it is advisable.
    - Attorney will provide sample ordinance.
    - Tabled
  + Wells inside the city limits
    - Two unpermitted wells were placed within the city limits.
    - Discussed with attorney what could be done
    - Attorney asked clerk to send him applicable local ordinance
    - Tabled
  + Animal Control
    - Discussed with attorney
    - Have officers cite offenders resulting in requirement to appear in court
  + Possible solution to septic tank issue
    - Councilmember Damon Riggins, Post 5 led a discussion regarding the possibility of adding a sewage handling fee to the water bill based on water usage.
    - Attorney Mayfield suggested assessment (on tax bill) as opposed to a fee on the bill
    - To be discussed at the next meeting.
    - City Clerk will learn more about the assessment process from the City Attorney

**New Business**

* + Council discussed the following: (Motions are listed below)
  + Appoint Judge, Prosecutor, Attorney, Police Chief, Mayor Pro Tempore and City Clerk for 2025
    - Judge- David Fowler
    - Prosecutor-Mark Irvin
    - Attorney- Scott Mayfield
    - Police Chief-Matthew Polk
    - Mayor Pro Tempore Damon Riggins
    - City Clerk-Tina Lee
  + Set Qualifying Fee
    - Set fee based on O.C.G.A. requirements of 3% of annual salary for position = $36.00
  + Call for Special Election to replace unexpected exit of Post 1
    - Damon Riggins moved/Ted Meeks second/ Unanimous 4-0
  + Choose plan for Southside Spectrum
    - Council reviewed the available options which were:
  + **$99.99- 400\*10 MBPS, WI-FI & WIRELESS BATTERY BACK UP**
  + **$74.99- 400\*10 MBPS , WI-FI, WIB & 1 FREE MOBILE**
  + **$104.98- 400\*10 MBPS, WI-FI, WIB & 1 PHONE LINE**
  + Approve invoices if any
  + Review 2025 budget for incoming members
    - Council reviewed the 2025 budget for the benefit of the new members
  + Schedule 2025 goals meeting
    - February 4,2025 at 6:00pm

**Main motions**

**Motion: Reappoint Judge, Prosecutor, Attorney, Police Chief, and City Clerk for 2025 Appoint Damon Riggins as Mayor Pro Tempore**

Motion: Councilmember Damon Riggins, Post 5

Second: Councilmember Ted Meeks, Post 4

Vote: Yay 4 Nay 0

**Motion: For twelve months select the $74.99 Spectrum plan and revisit at renewal.**

Motion: Councilmember Damon Riggins, Post 5

Second: Councilmember Lisa Brogdon, Post 3

Vote: Yay 4 Nay 0

**Motion: Approve to pay the Hightide Invoice**

Motion: Councilmember Damon Riggins, Post 5

Second: Councilmember Lisa Brogdon, Post 3

Vote: Yay 4 Nay 0

**Motion: Approve to pay the EIC Invoice**

Motion: Councilmember Damon Riggins, Post 5

Second: Councilmember Lisa Brogdon, Post 3

Vote: Yay 4 Nay 0

**Motion: Call for Special Election**

Motion: Councilmember Damon Riggins, Post 5

Second: Councilmember Ted Meeks, Post 4

Vote: Yay 4 Nay 0

**Motion: Set Qualifying Fee at $36.00**

Motion: Councilmember Damon Riggins, Post 5

Second: Councilmember Willie McDowell, Post 2

Vote: Yay 4 Nay 0

**Executive Session: N/A**

**Adjournment**

Councilmember Damon Riggins, post 5 moved that the meeting be adjourned, *Councilmember Willie McDowell, Post 2 seconded*, and this was unanimously agreed upon at 7:00 pm.

**Secretary signature**

**Gabrielle Bulloch**

**Mayor signature**

**Joyce J Corley**

**Date of approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**