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| **​​Molena City Council​** | |
| ​​Location:​ | ​​10 Springs Road, Molena, GA 30258​ |
| ​​Date:​ | ​​NOVEMBER 13, 2023​ |
| ​​Time: ​ | ​​6:00 PM​ |

**​​regular monthly council meeting agenda​**

1. **​​call to order​**
2. ​​Mayor Joyce C. Corley​
3. **​​pledge/invocation​**
4. Councilmember Willie McDowell, Jr., Post 2
5. **public comments and invited guests**
6. C J Eidson – Everest Ice Machine

Offered contract/lease agreement

To be reviewed by City Attorney

Described intention, equipment, etc.

Motion:  Motion to accept contract once approved by attorney

*Motion: Councilmember Allison Turner, Post 5*

*Second: Mayor Pro Tempore Jennifer Riggins, Post 1*

*Vote: Yay 4 Nay 0*

1. Captain Josh Guthrie

Requesting to use kitchen at city hall as a base of operations/commissary for his franchise with Kona Ice.

Will pay to add required sinks/wall paint/etc.

Will purchase business license through Molena

Will assist in costs associated with plumbing/wastewater

Other potential offers including rent at the discretion of Molena.

City Attorney, L. Scott Mayfield to draw up contract.

Motion:  Approve use of kitchen upon receipt of contract.

*Motion: Councilmember Luis J. Vazquez, Sr., Post 4*

*Second :Councilmember Willie McDowell, Jr., Post 2*

*Vote: Yay \_4\_ Nay \_0\_*

Recommended verbiage on Pavilion Rental Agreement to state time when premises must be vacated.

Reviewed ordinance to determine requirements related to noise, nuisances, time restrictions.

Council determined 10 p.m. to be the appropriate time for the pavilion to be vacated.

City Clerk to draw up new agreement based on other agreements with Molena's requirements.

1. **Approval of previous minutes and current agenda**

Motion:  Approve current agenda and previous month's minutes

*Motion: Councilmember Allison Turner, Post 5*

*Second:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Vote: Yay 4 Nay 0*

1. **chief of police report**
2. Number of Calls
3. Total Incidents 138/63 Traffic Stop (see report on table for full details)
4. Status of Vehicles & Mileage
5. Explorer 39,757
6. Tahoe 163,650
7. Charger 6,089
8. Obtained two additional 2019 Dodge Chargers at no cost to the city.  Once they are labeled Molena, they will be ready to place on the road.

May start phasing out the Crown Victorias at some point.

1. Balance of Loans
2. Explorer $23,789.06
3. Charger $33,096.76
4. **reports from council and committees**
5. Buildings, Streets, and Grounds – Councilmember Allison Turner, Post 5
6. Sand is almost completely in place at park (per Thomas), however, Thomas was sick most of last week.  The original goal was to be finished with sand and edging before Parktoberfest.
7. Will be finished before Bigfoot Fest
8. We have not cut trees or trimmed the limbs that need to be trimmed.  Need to approve a quote so we can advise the correct contractor and have the work completed.
9. Public Safety – Jennifer Riggins, Mayor Pro Tempore, Post 1
10. Ways & Means – Councilmember Luis j. Vazquez, Sr., Post 4
11. Technology & engineering – Councilmember Luis J. Vazquez, Sr., Post 4

Spectrum is coming to Molena for business only

1. Water – Councilmember Willie McDowell, Jr., Post 2
2. Results of Tank Cleanout in
3. Leak at Bagwell repaired immediately
4. WRT technician scheduled to be here 12/04/2023 to troubleshoot
5. Have scheduled Crawford Grading to repair valve required to send water to the treatment plant (broken in the on position sending water to distribution currently). Also requested meter repair/replacement at 175 Springs
6. Flow of Bagwell has been reduced enough we believe we can run it through the filters once the reason for the previous blockages is determined and the valve is repaired.
7. There are certain required tests that must be performed at the treatment plant prior to the end of the year.
8. See WRT Contract for additional filters.
9. Per Joel Bowen, must have roof repaired, electrical panel repaired, and add heat at Bagwell.
10. Councilmember Willie McDowell, Jr., Post 2 stated we need water at the park to be available as quickly as possible.
11. Need cameras in the park to prevent vandalism and for safety reasons Cannot continue to talk about things in meetings and not move on them.
12. ​​**mayor’s report**
13. ​Need to schedule Budget Workshop\*\*

​November 21, 2023, at 6 p.m.

1. ​Must determine a potential millage rate prior to 11/27 in order to have TAVT collected.
2. ​Property Taxes not collected by County
3. ​Must allow 60 days from date of tax bill for due date
4. ​Have emailed and left phone messages for Harris Local Government
5. ​Requested Fence Quote​
6. **old/unfinished business**
7. Update comp time policy

Pay City clerk for 150 comp hours.

Motion:  Motion to pay City Clerk for 150 hours and allow 50 to carry forward

*Motion: Councilmember Luis J. Vazquez, Sr., Post 4*

*Second: Councilmember Allison Turner, Post 5*

*Vote: Yay 4 Nay 0*

Adjust Personnel Policy to allow up to 50 hours of comp time to carry over.

Update holidays in HR policy

1. Tree quotes

Need new quotes

1. Schedule budget workshop\*\*
2. **new bus**
3. Approve invoices if any

Discussed Pye Barker Quote - rejected

Approved invoice to Crawford Grading $3,020

Motion: Mayor Pro Tempore Jennifer Riggins, Post 1

Second:  Councilmember Willie McDowell, Jr., Post 2

Vote:  Yay 4 Nay 0

1. Double M Fence quote

Reject

1. Christmas Bonus

$100 for employees

$50 Reserve Officers

1. **executive session**
2. **roundtable discussion**
3. **​​adjournment​**
4. ​​Next regular meeting will be Monday, December 11, 2023, 06:00 PM​

Motion:  To adjourn

*Motion: Councilmember Allison Turner, Post 5*

*Second:Councilmember Luis J. Vazquez, Sr., Post 4*

*Vote: Yay \_4\_ Nay \_0\_\_*

Explorer Loan

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PaymentDate** | **Principal** | **Interest** | **PreviousMonthBalance** | **NewBalance** |
| 3/11/2021 | -50,370.16 |  | 0.00 | 50370.16 |
| 3/11/2021 | -256.51 |  | 50,370.16 | 50626.67 |
| 3/17/2021 | 893.22 | 29.12 | 50,626.67 | 49733.45 |
| 4/16/2021 | 779.28 | 143.06 | 48,733.45 | 47954.17 |
| 5/17/2021 | 776.82 | 145.52 | 48,954.17 | 48177.35 |
| 6/17/2021 | 779.13 | 143.21 | 48,177.35 | 47398.22 |
| 7/16/2021 | 790.54 | 131.80 | 47,398.22 | 46607.68 |
| 8/17/2021 | 779.33 | 143.01 | 46,607.68 | 45828.35 |
| 9/17/2021 | 786.12 | 136.22 | 45,828.35 | 45042.23 |
| 10/15/2021 | 801.41 | 120.93 | 45,042.23 | 44240.82 |
| 11/17/2021 | 782.35 | 139.99 | 44,240.82 | 43458.47 |
| 12/17/2021 | 797.33 | 125.01 | 43,458.47 | 42661.14 |
| 1/14/2022 | 807.80 | 114.54 | 42,661.14 | 41853.34 |
| 2/17/2022 | 785.89 | 136.45 | 41,853.34 | 41067.45 |
| 3/17/2022 | 812.08 | 110.26 | 41,067.45 | 40255.37 |
| 4/17/2022 | 810.40 | 111.94 | 40,255.37 | 39444.97 |
| 5/17/2022 | 801.31 | 121.03 | 39,444.97 | 38643.66 |
| 6/17/2022 | 807.47 | 114.87 | 38,643.66 | 37836.19 |
| 7/15/2022 | 820.76 | 101.58 | 37,836.19 | 37015.43 |
| 8/17/2022 | 805.21 | 117.13 | 37,015.43 | 36210.22 |
| 9/16/2022 | 818.18 | 104.16 | 36,210.22 | 35392.04 |
| 10/17/2022 | 817.14 | 105.20 | 35,392.04 | 34574.9 |
| 11/17/2022 | 819.57 | 102.77 | 34,574.90 | 33755.33 |
| 12/16/2022 | 828.48 | 93.86 | 33,755.33 | 32926.85 |
| 1/17/2023 | 821.31 | 101.03 | 32,926.85 | 32105.54 |
| 2/17/2023 | 138.57 | 95.43 | 32,105.54 | 31966.97 |
| 2/24/2023 | 212.55 | 21.45 | 31,966.97 | 31754.42 |
| 3/10/2023 | 212.83 | 21.17 | 31,541.73 | 31328.9 |
| 3/17/2023 | 212.98 | 21.02 | 31,328.90 | 31115.92 |
| 3/24/2023 | 213.12 | 20.88 | 31,115.92 | 30902.8 |
| 3/31/2023 | 213.26 | 20.74 | 30,902.80 | 30689.54 |
| 4/7/2023 | 213.41 | 20.59 | 30,689.54 | 30476.13 |
| 4/14/2023 | 213.55 | 20.45 | 30,476.13 | 30262.58 |
| 4/21/2023 | 213.69 | 20.31 | 30,262.58 | 30048.89 |
| 4/28/2023 | 213.84 | 20.16 | 30,048.89 | 29835.05 |
| 5/5/2023 | 213.98 | 20.02 | 29,835.05 | 29621.07 |
| 5/12/2023 | 214.12 | 19.88 | 29,621.07 | 29406.95 |
| 5/19/2023 | 214.27 | 19.73 | 29,406.95 | 29192.68 |
| 5/26/2023 | 214.41 | 19.59 | 29,192.68 | 28978.27 |
| 6/2/2023 | 214.55 | 19.45 | 28,978.27 | 28763.72 |
| 6/9/2023 | 214.70 | 19.30 | 28,763.72 | 28549.02 |
| 6/16/2023 | 214.84 | 19.16 | 28,549.02 | 28334.18 |
| 6/23/2023 | 214.99 | 19.01 | 28,334.18 | 28119.19 |
| 6/30/2023 | 215.13 | 18.87 | 28,119.19 | 27904.06 |
| 7/7/2023 | 215.27 | 18.73 | 27,904.06 | 27688.79 |
| 7/14/2023 | 215.42 | 18.58 | 27,688.79 | 27473.37 |
| 7/21/2023 | 215.56 | 18.40 | 27,473.37 | 27257.81 |
| 7/28/2023 | 215.71 | 18.29 | 27,257.81 | 27042.1 |
| 8/4/2023 | 215.85 | 18.15 | 27,042.10 | 26826.25 |
| 8/11/2023 | 216.00 | 18.00 | 26,826.25 | 26610.25 |
| 8/18/2023 | 216.14 | 17.86 | 26,610.25 | 26394.11 |
| 8/25/2023 | 216.29 | 17.71 | 26,394.11 | 26177.82 |
| 9/1/2023 | 216.43 | 17.57 | 26,177.82 | 25961.39 |
| 9/8/2023 | 216.58 | 17.42 | 25,961.39 | 25744.81 |
| 9/15/2023 | 216.72 | 17.28 | 25,744.81 | 25528.09 |
| 9/22/2023 | 216.87 | 17.13 | 25,528.09 | 25311.22 |
| 9/29/2023 | 217.02 | 16.98 | 25,311.22 | 25094.2 |
| 10/6/2023 | 217.16 | 16.84 | 25,094.20 | 24877.04 |
| 10/13/2023 | 217.31 | 16.69 | 24,877.04 | 24659.73 |
| 10/20/2023 | 217.45 | 16.55 | 24,659.73 | 24442.28 |
| 10/27/2023 | 217.60 | 16.40 | 24,442.28 | 24224.68 |
| 11/3/2023 | 217.74 | 16.26 | 24,224.68 | 24006.94 |
| 11/10/2023 | 217.88 | 16.12 | 24,006.94 | 23789.06 |

Charger Loan

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **MonthID** | **PaymentDate** | **TotalPayment** | **Principal** | **Interest** | **PreviousMonthBalance** | **NewBalance** |
| 1 | 14-Jun-23 |  | ($36,706.00) |  | $0.00 | $36,706.00 |
| 2 | 14-Jun-23 |  | ($256.51) |  | $36,706.00 | $36,962.51 |
| 3 | 10-Jul-23 | $700.89 | $542.40 | $159.49 | $36,962.51 | $36,420.11 |
| 4 | 10-Jul-23 | $701.89 | $701.89 | $0.00 | $36,420.11 | $35,718.22 |
| 5 | 14-Aug-23 | $701.89 | $543.35 | $158.54 | $35,718.22 | $35,174.87 |
| 6 | 14-Aug-23 | $100.00 | $100.00 | $0.00 | $35,174.87 | $35,074.87 |
| 7 | 17-Aug-23 | $185.00 | $169.87 | $15.13 | $35,074.87 | $34,905.00 |
| 8 | 24-Aug-23 | $185.00 | $149.86 | $35.14 | $34,905.00 | $34,755.14 |
| 9 | 31-Aug-23 | $185.00 | $150.01 | $34.99 | $34,755.14 | $34,605.13 |
| 10 | 07-Sep-23 | $185.00 | $115.32 | $69.68 | $34,605.13 | $34,489.81 |
| 11 | 14-Sep-23 | $185.00 | $185.00 | $0.00 | $34,489.81 | $34,304.81 |
| 12 | 21-Sep-23 | $185.00 | $150.59 | $34.41 | $34,304.81 | $34,154.22 |
| 13 | 28-Sep-23 | $185.00 | $150.62 | $34.38 | $34,154.22 | $34,003.60 |
| 14 | 05-Oct-23 | $185.00 | $106.75 | $78.25 | $34,003.60 | $33,896.85 |
| 15 | 12-Oct-23 | $185.00 | $185.00 | $0.00 | $33,896.85 | $33,711.85 |
| 16 | 19-Oct-23 | $185.00 | $160.96 | $24.04 | $33,711.85 | $33,550.89 |
| 17 | 26-Oct-23 | $185.00 | $151.22 | $33.78 | $33,550.89 | $33,399.67 |
| 29 | 02-Nov-23 | $185.00 | $151.38 | $33.62 | $33,399.67 | $33,248.29 |
| 30 | 09-Nov-23 | $185.00 | $151.53 | $33.47 | $33,248.29 | $33,096.76 |
|  |  |  | $3,865.75 | $744.92 |  |  |