

**Molena City Council**  
**PO Box 247 10 Spring Street Molena GA 30258**  
**Meeting Minutes**

December 14, 2020

**I. Call to order**

Mayor Joyce Corley called to order the City Council meeting of the Molena, Georgia City Council at 6:00 p.m. after calling for public comments.

**II. Roll call**

City Clerk Tina Lee conducted a visual roll call. The following persons were present: Mayor Joyce Corley; Mayor Pro Tem Jennifer Riggins, Post 1; Councilmember Allison Turner, Post 5; Councilmember Damon Riggins, Post 2; City Attorney L. Scott Mayfield; City Clerk Tina Lee.

**III. Approval of minutes from last meeting**

Current agenda and minutes from the previous meeting and workshop were provided to all council members. Councilmember Allison Turner moved to approve the current agenda with a second by Councilmember Jennifer Riggins. Councilmember Damon Riggins moved to approve the minutes. This was seconded by Councilmember Jennifer Riggins. Both motions were passed unanimously.

**IV. Chief of Police Novin Darsey**

- a) Chief of Police, Novin Darsey reported on the number of calls and citations. He also informed Council of the current state of the Impala. Perkins towing has the vehicle to provide an estimate. It is currently "pouring oil", jerks or skips, and has other problems as well. He advised the status of the vehicles and mileage of 132,012 Impala / 132,112 Tahoe; and financials.
- b) Councilmember Damon Riggins told Chief of Police Novin Darsey to come back with a list of defects and estimate for repair and Council will determine how to proceed.
- c) Chief of Police Novin Darsey advised Chief of Zebulon has requested to take the Dodge Charger for parts then haul the remains to the junk yard. Proceeds from

the sale to the junk yard would come to the City of Molena. Council approved the request following a motion by Councilmember Damon Riggins and a second by Councilmember Allison Turner.

#### **V. Reports from council and committees**

- i) Buildings, Streets, and Grounds - Allison Turner - approved request by Dyke McMichael to swap park gate for water tower gate to facilitate mowing. Reports the metal building has been successfully removed and cleaned up.
- ii) Public Safety - Damon Riggins - nothing to report
- iii) Ways & Means - Glenn Beckham - nothing to report
- iv) Water - Jennifer Riggins - nothing to report other than the need to approve the new water budget.
- v) The Mayor's report - Discussed recent meetings with WTR and Turnipseed Engineering.

#### **VI. Old/Unfinished Business**

- a) First reading of new ordinances after vote to add ordinances individually to the agenda.
  - i) Water Deposit amended to break down homeowner's rates.
  - ii) No longer a \$30 court cost fee for cases appearing before the Molena Municipal Court Judge.
  - iii) Amended the water rate schedule to increase the base rate to \$16.00 for 0-2000 gallons.
- b) Council unanimously approved the request by Little Manna Foods to rezone the one acre separated off of Paul Smith's property following a motion by Councilmember Damon Riggins and a second by Councilmember Jennifer Riggins.
- c) Councilmember Jennifer Riggins moved to approve the rezoning from C-3 to O-1 of the property located behind 38 Spring Street. Councilmember Damon Riggins seconded. Council approved this request unanimously also.

#### **VII. New business**

- a) Council approved Christmas bonus of \$50 for reserve officers and \$100 for staff.

- b) City Clerk Tina Lee asked Council to consider establishing a COVID-19 personnel policy in keeping with OSHA and CDC requirements. Council advised to find what GMA guidelines are and bring the request back next month.
- c) Two raises were approved. Chief of Police Novin Darsey's salary was raised to \$40,500 annually effective the first payday in January. City Clerk Tina Lee's hourly rate is increased to \$16 effective the first payday in February.
- d) Council discussed dates for all meetings for 2021 with flexibility. January meeting dates are Goals Meeting January 11, 2021, at 5 p.m., and Regular Meeting the same night at 6 p.m.

**VIII. Adjournment**

Mayor Joyce Corley adjourned the meeting at 6:57 p.m. following a motion by Councilmember Allison Turner and a second by Councilmember Damon Riggins.

Minutes respectfully submitted by: Tina L. Lee, City Clerk

Minutes approved by: \_\_\_\_\_